October 31, 2022

Jennifer Fenoglio
Montague County Treasurer
PO Box 186
Montague, TX 76251

Re: Montague County - Liability Renewal Questionnaire

It is time to renew your Liability coverage with TAC Risk Management Pool. As we prepare your March 2023 annual renewal, there are a few questions we need you to answer so that we can provide you the most comprehensive and cost-effective Liability coverage possible. To ensure that we have up-to-date information, please complete each page and make any changes directly to the document. You can also provide supplemental sheets as necessary.

Please complete the Liability Renewal Questionnaire and return it and any supplemental documents within 30 days. It is important that you review any included applicable schedules. Once you have completed the renewal questionnaire please return it to me for processing.

If you need help completing the Liability Renewal Questionnaire, please contact me at 800-456-5974, by fax at 512-478-1426, or email me at yolandam@county.org.

We value your continued participation in the TAC Risk Management Pool and look forward to another successful year! Please do not hesitate to contact me if you would like to discuss your coverage options.

The Interlocal Participation Agreement, Section 4. Annual Contribution, 4.01 requires that the member timely submit to the Pool documentation necessary for the Pool to properly underwrite the renewal.

Sincerely,
folonda $R$ Mondragon
Yolanda Mondragon
Member Service Representative

[^0]Texas Association of Counties
Risk Management Pool

## Liability Renewal Questionnaire

Member: Montague County
Coverage Period: March 1, 2023 through March 1, 2024

Thank you for participating in the TAC Risk Management Pool's Liability program. As we prepare your renewal, there are a few questions we need you to answer so that we can provide you the most comprehensive and cost effective coverage possible. Pursuant to the Interlocal Participation Agreement, Section 4. Annual Contribution, 4.01 requires that the member timely submit to the Pool documentation necessary for the Pool to properly underwrite the renewal. To ensure that we have up-to-date information, please fill out each page completely and make any changes directly to this document. You can also provide supplemental sheets as necessary. NOTE: Omitted information may result in an exclusion from coverage.

The following coverage is eligible for renewal:

- Auto Liability
- Auto Physical Damage
- General Liability
- Public Officials Liability
- Law Enforcement Liability

Your Vehicle Schedule is attached to this renewal questionnaire. We ask that you review your Vehicle Schedule carefully and report any of the following:

- Sold or totaled vehicles
- Newly purchased or obtained vehicles

We value your membership in the TAC Risk Management Pool and look forward to another successful year! If you have any questions or need help completing the Renewal Questionnaire, please contact your Member Services Representative Yolanda Mondragon at 800-456-5974 or yolandam@county.org.


Our records indicate that the Member has designated the individual below as the Pool Coordinator for this coverage. In accordance with the terms of the Interlocal Participation Agreement, the Pool Coordinator has express authority to represent and to bind the Member, and the Pool will not be required to contact any other individual regarding matters arising from or related to this Agreement. If the Member wishes to change or update the Pool Coordinator information, please make the necessary changes below.

| Pool Coordinator: Jennifer Fenoglio | Email: j.fenoglio@co.montague.tx.us |
| :--- | :--- |
| Phone Number: (940) 894-2161 | Fax Number: $(940) 894-3110$ |
| Address: PO Box 186 | City, State, Zip: Montague TX, 76251 |

1. Please update the total number of Montague County employees, including elected officials.

|  | Total |  | Airport |  |
| ---: | :---: | :---: | :---: | :--- |
|  | Hospital |  |  |  |
| Full Time Employees: | 103 |  |  |  |
| Full Time $=35$ or more hours per week |  |  |  |  |
| Part Time Employees: | 15 |  |  |  |
| Volunteers: | 1 |  |  |  |
| Part Time $=$ Less than 35 hours per week |  |  |  |  |
| Volunteer $=$ Actively serving |  |  |  |  |


Current Auto Liability Deductible: \$
To make changes to your current Auto Liability coverage, please complete the section below:


## Vehlets radulbXerfication

Yes, I have reviewed Montague County's Vehicle Schedule, and made corrections and updates which are incorporated into this Liability Renewal Questionnaire.
## 

| Current Auto Physical Damage Collision Deductible: | $\$ 1,000$ |
| :--- | :--- |
| Current Auto Physical Damage Comprehensive Deductible: | $\$ 1,000$ |

Current General Liability Deductible:
To make changes to your current General Liability coverage, please complete the section below:


1. How many law enforcement watercrafts under 26 feet, do you own? $\qquad$
2. If Unmanned Aircraft is selected, please complete the following for each Unmanned Aircraft:
a. U.A.S.I Drone Model and Value 4 U $\operatorname{n\varepsilon \varepsilon C} 1+520 \quad \$ 4058.97$
b. Weight in lbs including all attachments 4.25 lbs 57.6 ozs
c. Year and Serial Number $2018441744006 \mathrm{~B} \| \mathrm{AOL}$
d. Description of use Aerial Photography, Search for Kugitives, Rescus Lost Persons
e. Operator Name Jack hawson/Marshall Thomas
f. Date of Receipt of FAA COA \& Registration Number as applicable 7/30/2019 FA 3 FEK 33 A9
g. Total U.A.S.IDrone flight hours Lettrs 5 mins
h. Description of Training Certifications Remote Pilot \#4283637
3. Does your county own an airport? Yes No

If yes, who operates the airport? $\qquad$
If the airport is privately operated, the Pool recommends Montague County request a currently dated Certificate of Insurance issued by the airport operator's insurance agent or company that names the County as an Additional Insured and includes the following coverage as applicable:

General Liability
Professional Liability (airport facility operations)
Employment Practices Liability
Property (if the County owns the building)

Current Public Officials Liability Deductible: $\$ 1,000$
To make changes to your current Public Officials coverage, please complete the section below:

| $064200^{\circ}$ | currentiy Includad | Add to coveriga | Reject from Coverage | Current Linit | Change timit | Limitoptions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Public Officials Liability | $\square$ |  |  | \$2,000,000 | $\square$ | $\square \$ 2,000,000$ $\square \$ 3,000,000$ |
| District Attorney |  | $\square$ |  |  |  |  |
| District Judge |  | Add |  |  |  |  |
| Back Wages Optional Increased Limits <br> (included coverage limit is $\$ 50,000 / \$ 100,000$ ) |  | $\square_{\text {Add }}$ |  |  | $\square$ | $\square \$ 50,000 / \$ 100,000$ $\square \$ 100,000 / \$ 250,000$ $\square \$ 250,000 / \$ 500,000$ $\square \$ 500,000 / \$ 1,000,000$ $\square \$ 1,000,000 / \$ 1,000,000$ |

Current Law Enforcement Liability Deductible: $\$ 10,000$
To make changes to your current Law Enforcement Liability coverage, please complete the section below:


1. Please review the list of law enforcement departments and agencies below and add or delete as appropriate:

Example: Sheriff's Department, Constables' Offices, Detention Facilities

Montague County Attorney's Office
Montague County Constable's Office
Montague County Employees Of The District Attorney's Office
Montague County Juvenile Probation Department
Montague County Sheriff's Office
$\qquad$
2. If Unmanned Aircraft is selected, please complete the following for each Unmanned Aircraft:
a. U.A.S.I Drone Model and Value Y $4 \cap \varepsilon \varepsilon \subset H 520$ \& 4058.97
b. Weight in lbs including all attachments 4.25 LOS 57.602 S
c. Year and Serial Number 2018 Y41744006 B11AO1
d. Description of use Aerial Photography, Slarch for Fugitives, Rescue of Lost Persono
e. Operator Name Jack Lawson /Marshall Thomas
f. Date of Receipt of FAA COA \& Registration Number as applicable FA 3FEK33A9 7/30/2019
g. Total U.A.S./Drone flight hours 6 Htrs 5 mins
h. Description of Training Certifications Remote Pilut \# 4283637
3. Please provide below, the current budgeted number of Law Enforcement personnel for all law enforcement office, department, and agency listed above. If no Juvenile - Class B personnel are reported, coverage will not be provided for these personnel.

NOTE: Full time $=35$ or more hours per week. Part Time $=$ Less than 35 hours per week

| Include: sheriff, deputies, armed investigators, armed ballifs, constables, jail admins, Jailers, other front line personnel |  |  |  | H. |  |  | 嘘 |  | w |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Include: probation officers, detention center guards, boot camp instructors |  |  | Include: dispatchers, unarmed prosecutors' Investigators, jail nurses, cooks, clerical, unarmed bailiffs, other personnel |  |  | Includerall reserve and auxiliary officers and employees |  |  |
| Class A | Full Time: | 25 | $\begin{gathered} \text { Class } \\ B \end{gathered}$ | Full Time: | 3 | $\begin{gathered} \text { Class } \\ \text { C } \end{gathered}$ | Full Time: <br> Part Time: | 7 | $\begin{gathered} \text { Class } \\ \mathrm{D} \end{gathered}$ | Full Time: | $\Gamma$ |
|  | Part Time: | 1 |  | Part Time: | - |  |  |  |  | Part Time: |  |

4. Does Montague County participate in a Law Enforcement Task Force? Yes No

If yes, do you lead this Task Force? Yes No
Name of Law Enforcement Task Force: $\qquad$
5. Do you participate in a Mutual Aid Agreement? Yes No

If yes, list name of Mutual Aid Agreement $\qquad$
6. Is any law enforcement officer, office, department or agency for which coverage is requested under any criminal or administrative investigation? Yes No

If yes, provide details or circumstances which are unprivileged public information.
7. Does Montague County own a Jail Facility and/or Detention Facility? (Fes) No

If yes, who operates the Jail Facility? Montague County Sheriff
If yes, who operates the Detention Facility?
If the Jail Facility or Detention Facility is privately operated, the Pool recommends Montague County request a currently dated Certificate of Insurance issued by the facility operator's insurance agent or company that names the County as an Additional Insured and includes the following coverage as applicable:

General Liability
Professional Liability
Employment Practices Liability
Property (if the County owns the building)
8. If Montague County operates a Jail Facility and/or Detention Facility, please provide a copy of the Certificate of Compliance from the Texas Commissions of Jail Standards.
9. If a copy of the Certificate of Compliance is not held, attach information on actions being taken to bring facility into compliance. NOTE: Failure to provide Certificate of Compliance from the Texas Commissions of Jail Standards may result in the jail being excluded from coverage.

## Unrepolfod clalms

Are you, or any officer or employee, aware of, or have knowledge of any circumstance, occurrence, fact or event which is likely to be a basis of a claim, either now or in the future? Yes No

If yes, please describe:

Has the situation been reported to TAC Claims Department? Yes No

Montague County (Member) acknowledges that the information submitted in this questionnaire and Auto Schedule is true and accurate, including all known potential claims. The information submitted may be used by the Pool in processing the renewal and in assessing the coverage needs of Member. The questions posed, or any wording of the questionnaire, should not and may not be relied upon by Member as implying that coverage exists for any particular claim or class of claims. The only coverage provided by the Pool to Member is as described in the applicable Coverage Document, including any endorsements and the Contribution and Coverage Declaration, issued to a covered Member.

Member acknowledges and agrees that vehicles not listed on the attached vehicle schedule, and/or additionally identified by Member as an update to the attached vehicle schedule, will not be provided coverage during the Coverage Period.

If Member makes no changes, the Pool will assume Member is requesting renewal for the same Liability Coverage as in the previous applicable Coverage Period. Member understands that any failure to fully and accurately answer the questionnaire and any attached schedules may result in denial of coverage provided by the Pool. Coverage issued for Public Officials Liability and Law Enforcement Liability will apply on a Claims Made Basis.


Signature of County Judge or presiding official of the Political Subdivision

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TEXAS COMMISSION ON JAIL STANDARDS

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November 16, 2021


Sheriff Marahall Thomas
Montague County Sheriff's Office
P. O. Box 127

Montague, TX 76251-0127

## Dear Sheriff Thomas,

The Texas Commission on Jail Standards wishes to acknowledge the excellent work of the Montague County Sheriff's Office with a Certificate of Compliance for the Montague County Jail. The most recen inspection of your facility on November 8, 2021 by Texas Commission on Jail Standards Inspector Michae Gravitt has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

The Certificate of Compliance demonstrates your outstanding leadership and the diligent work of your staff in complying with minimum jail standards. In addition, this achievement is a direct result of your office's commitment to excellence and is an example of dedication and professionalism in maintaining a safe, secure, and sanitary facility.

Providing the essential budgetary support for jail operations is also imperative to achieving compliance, so lat me also congratulate the Montague County Commissioners' Court for their vital support of jail operations.

The citizens of Montague County should be proud of your combined efforts, as is the Texas Commission on Jail Standards.

Sincerely,


Executive Director
BW/KLC
cc: Judge Kovin Lee Benton, Montague County
**Notei Please be advised that one area of technical assistance was provided. The Requirements Review has been attached for your review to ensure that you are fully aware of the issue. Failure to address the technical assistance areas in a timely manner may result in the issuance of a notice of non-compliance.



[^0]:    (512) $478-8753 \cdot(800) 456-5974 \cdot(512) 478-0519$ FAX • www.county.org • 1210 San Antonio, Austin, TX 78701 • P.O. Box 2131, Austin, TX 78768-2131 Susan M. Redford, Executive Director

